

Dear CIM students and families,

Welcome to Week 2 of Spring Term at the Center for Irish Music! Our instructors are looking forward to working with you this term. ***If you are not planning on attending this Spring, but are still receiving this email, please accept our apologies. We hope to see you again soon!***

Please read through the following beginning-of-term dates, announcements and reminders. Be sure to peruse our recent monthly newsletters, full of information for CIM's larger audience and check out the [CIM student blog](#).

1. PRIVATE LESSON SCHEDULES

Hannah has already confirmed your first lesson date with you in an email. To review your private lesson schedule, log into your [CIM account](#) (it's like an Amazon account). Click on the "My Activities" tab, and choose which private lesson schedule you would like to see. Log in now and confirm when you are coming in next!

2. SPRING GROUP CLASS & ENSEMBLE SCHEDULES

Class dates are posted online throughout the term on the [CIM registration site](#). Many of our instructors are touring musicians and may be away at various dates through the term. To view dates for CIM classes/ensembles:

- Go to the [CIM registration site](#) (available from any page on CIM's main website by clicking on the "register" tab). Find your class/ensemble page, click on the "view" link under details, then click on "view complete list of dates".
- You can view schedules for all of your CIM activities by [logging into your account](#) going to the "my activities" tab.

Note: Group class/ensemble dates are available to the public, so you don't need to log into your account to view dates. To view private lesson schedules, you must be logged in.

3. PAYMENTS

A 20% deposit is required before coming to your first class, lesson or ensemble. Now that we are into the term, your 20% deposit plus your first payment are due.

How to pay:

- Online: Payments are easy to make online! Log into your account to make the required 20% deposit before coming to your first class or lesson*. To set up a payment plan, click on "My Account", then "Click here to pay your balance". Scroll down to the bottom of your invoice and click on the box that says "Click here to put this invoice on a payment plan".
- Echeck: Save the CIM credit card fees and pay with an echeck! It's just like using a check, but you enter the numbers online instead of a hard copy check.
- Check: Place your check or cash in the mailbox outside the CIM office.

Payment plans:

- Automatic payment plans are only available with credit card payments. The automatic payment plans are a 20% required deposit, followed by three remaining automatic charges on your credit card on 9/4, 10/4 and 11/4 for a third of the remaining balance on the invoice.**
- Manual payment plans are still an option. Please contact Hannah to set up a manual payment plan.

4. IMPORTANT DATES 2018-19. Mark your calendars!

February 9 - 9:30-11:00am Fleadh Information Meeting (Midwest & All-Ireland) in CJAC Studio 2 - information about the fleadh, including the charter bus is [here](#). Feel free to email Norah atrendell@centerforirishmusic.org with any questions!

February 23, 2019 - Éigse CIM, A Gaela Event, CIM's annual fundraiser including sit-down dinner, silent auction reception and concert featuring CIM instructors.

April 14 - Practice Fleadh 9:00am-2:00pm - free, all competitors welcome

April 26-28 - Midwest Fleadh, Chicago

March 16 & 17 - Irish Music and Dance Association Landmark Center Events

May 18 - Young Learner's Session

June 14-16, 2019 - Minnesota Irish Music Weekend

These dates, and more, are available as a print-out on the [calendar page](#)

5. 2018-19 POLICIES

Please take a moment to review our [policies](#).

24-hour cancellation: CIM has a 24-hour cancellation policy for private lessons. Lessons cancelled or rescheduled with less than 24 hours notice will be charged to the student.

Reschedule limit: 2 lessons can be rescheduled during the term (1 if you are taking every other week lessons), as long as admin@centerforirishmusic.org and instructors are given more than 24 hours notice by email.

Weather cancellations:

CIM follows the Saint Paul Public Schools' (SPPS) announcement of snow days, however sometimes we will decide to run classes (like today). Check the homepage of our website or CIM Facebook page for the most up-to-date information. We try to make a call by 3pm in the event of a snowstorm or extreme weather.

6. ALL STUDENTS - PLEASE REVIEW CONTACT INFO

Please log into your CIM account to review and update contact information and birthdates for everyone in your account. Also, please ensure you have signed the updated waivers. Thank you!

7. ÉIGSE CIM, A GAELA EVENT

- Tickets are still available! Dinner reservations are due on February 11th. Visit centerforirishmusic.org/gaela for more information or to reserve your tickets.

- Volunteers are needed for setup on February 22nd and cleanup on February 24th. View our Sign Up genius to volunteer for a shift or two: <https://www.signupgenius.com/go/10c0a44a8a82ca3fa7-eigse1>

- Reminder! Every year, we ask our students and friends to contribute to our WOW Raffle (Wall of Whiskey, Wine or Winter Ale). We'd like to suggest that people with last names from A-I donate wine, J-Q donate whiskey, and R-Z donate winter ale. Of course, we'll accept any of the 3 from you, no matter your last name. If you prefer to give cash and let us do the shopping, that's great too! Donation forms are available online (<http://centerforirishmusic.org/events/gaela/wow-raffle-donations/>) or in the CIM lobby.

On behalf of all of the staff, instructors and board, I look forward to sharing this term of tunes & songs with you!

All the best,
Norah Rendell

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Hannah Carr-Murphy